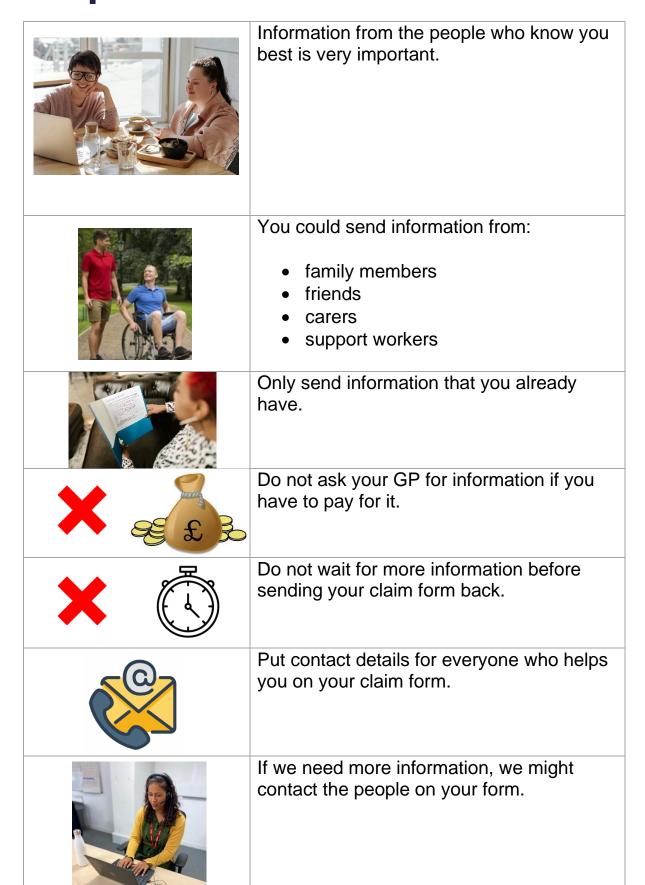
# "Capita

### **Supporting information**

Capita	We are Capita. We carry out Personal Independence Payment (PIP) assessments for the Department for Communities (DfC).
	Sending information with your claim form can help our Disability Assessors to understand how your health condition or disability affects you.
	Try to send as much information as you can at the start of your claim. This will need to be posted to us.
	Send any information that explains how your health condition or disability affects you.
	The information does not have to be medical.

## Capita

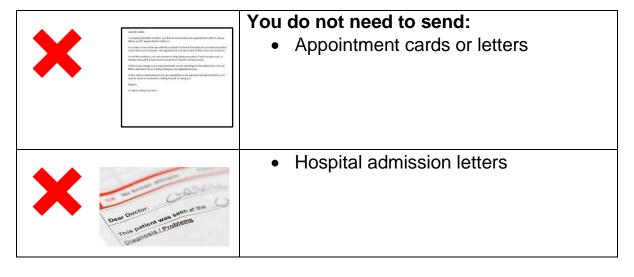




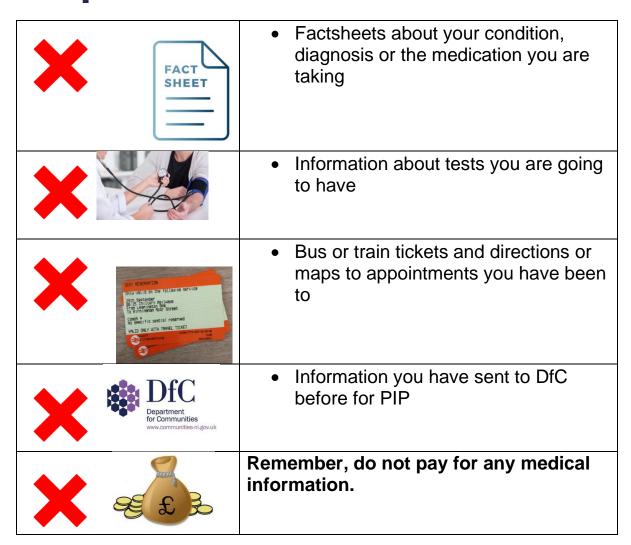
#### Here are some examples of the information you should send.

Information we find useful is:
A list of medicine you take
<ul> <li>A report or care plan from a:         <ul> <li>GP or consultant</li> <li>Community psychiatric nurse (CPN)</li> <li>Occupational therapist</li> <li>Social worker</li> <li>Learning disability support team</li> </ul> </li> </ul>
Statements from carers or family members, like a carer's diary
<ul> <li>A letter about your condition or diagnosis from:         <ul> <li>your consultant(s)</li> <li>the hospital discharging you</li> <li>an outpatient clinic</li> </ul> </li> </ul>

#### Here are some examples of the information you should not send.



## Capita



#### How to contact us

# Capita

Contactus	If you have any questions about your assessment, please contact us.
OPEN	We are open 8am to 8pm, Monday to Friday.
	Someone else can call for you. They will need to know your National Insurance number.
Co	Call us free on <b>0808 178 8116</b>
	If you cannot hear or speak on the phone, you can use NGT or Relay UK: 18001 then 0808 178 8116.
	If you use British Sign Language, you can use the Video Relay Service.  Type this link into your internet browser: http://www.capita-pip.co.uk/NI/contactus



Scroll down to "Video relay service" and click the link.



You can also write to us:

Capita PIP PO Box 307 Darlington DL1 9UL



Or email us: <a href="mailto:contactusni@capita-pip.co.uk">contactusni@capita-pip.co.uk</a>

(Please do not send your evidence to this email address, only post it to us)

For more information on PIP, go to www.nidirect.gov.uk Search for **Easy Read Personal Independence Payment**